

Professional abuse policy



Version 1 agreed by committee on: 18th September 2006

Signed (on behalf of pre-school):

Review date:	Reviewed by:	New version?
21 May 2009	Management Committee	Yes v09
7 July 2010	H Price	no
25 May 2011	N Cole	no
29 June 2011	L Bartels	Yes v11
11 April 2013	J Kendrick & B Atcheson	No
24 June 2014	L Bartels	No
26/11/15	C Galsworthy	No
05/10/16	C Galsworthy	No

This policy intends to eliminate the potential abuse of children, staff members, volunteers and parents by others working at or visiting the pre-school.

Ettington pre-school will not tolerate any form of child abuse from staff or professionals working with the children. Staff are trained in safeguarding children to ensure their understanding and commitment to the safety and welfare of children in their care. All staff including students and volunteers have a responsibility to report any concerns of practice, behaviour or attitude which may have an abusive effect or impact on the children in their care to the manager. All reports must be made promptly as any delay may put the child at risk. If the staff have any concerns regarding the manager they should be reported to the Chair of the Trustees or social services as appropriate.

Ettington pre-school will not tolerate bullying or abuse to its members of staff, volunteers or parents of children whilst on the premises. The Pre-school will not tolerate staff being spoken to in an abusive or threatening manner. Such behaviour may result in immediate termination of a Pre-school place.

The WSCB (Warwickshire Safeguarding Children's Board) flowchart is displayed in the foyer for all staff and parents information, giving the procedure which must be followed in the event of an abuse (adult or child). This procedure would be monitored closely and any issues followed up by the manager and/or chair of trustees. The confidential/incident book is completed by the manager and kept in locked filing cabinet in the office.

The pre-school manager has attended Safer Recruitment training. This training will help her to deter any abusive adult to enter the premises or to gain employment at Ettington Pre-school. This training will be updated on a regular basis.